



## Christmas Party Pre-Order Form

Please complete this form and return to **The Yew Tree Inn, Chalvington Road, Chalvington, Nr Hailsham, BN27 3TB**  
or [manager@yewtreechalvington.com](mailto:manager@yewtreechalvington.com).

For the attention of Jason at least 7 days before the booked date.

Name of Party \_\_\_\_\_ Date of Booking \_\_\_\_\_ Time of Booking \_\_\_\_\_ Group Size \_\_\_\_\_

	NAME	STARTER	MAIN COURSE	DESSERT	Office Use
1.					
2.					
3.					
4.					
5.					
6.					

Dear Guest

Please find enclosed our festive party menu, whatever the occasion whether it's the office Christmas party or a gathering of friends and families the Yew Tree can provide the perfect experience. Following the governments guidelines we will have to operate on the same system as our table bookings. Tables will need to be restricted to six persons per table and all guests need to remain seated and we will be offering table service to all areas of the pub. Masks will need to be worn on entrance and whilst moving around the business, however they can be removed once seated at your designated table.

**This year due to the uncertainty of the current situation deposits will not be required. If you need to alter your booking in any way please let us know as soon as possible.**

The festive menu will be available from Monday the 30<sup>th</sup> November until Wednesday the 23<sup>rd</sup> December 2020.

All parties need to pre-book their menu choices and the choices must be received at least 7 days prior to your booking.

Please use the pre-order form provided as this is the copy our kitchen will use to prepare your choices.

Please alert us to any allergies as soon as possible so that we can ensure we can safely cater for your party.

Tea and coffee is available at an additional cost of £2 per person.

All festive bookings will have Christmas crackers on the tables.

Please note service is not included in your bill as we believe this should be solely at your discretion.